



# St. Lawrence County Industrial Development Agency

80 State Highway 310, Suite 6 ~ Canton, New York 13617

Phone: (315) 379-9806 ~ Fax: (315) 386-2573 ~ www.slcida.com

## MEMBERSHIP

### CHAIRMAN

**Brian W. Staples**  
Brian Staples, CPA

\*

### VICE CHAIRMAN

**Ernest LaBaff**  
President Emeritus,  
Aluminum Brick & Glass  
Workers International Union

\*

### SECRETARY

**Lynn Blevins**  
Blevins Brothers, Inc.

\*

### Jon R. Greenwood

Greenwood Dairy

\*

**Andrew McMahon**  
Massena Electric Department

\*

### Frederick S. Morrill

St. Lawrence County  
Board of Legislators

\*

### R. Joseph Weekes, Jr.

Weekes Agency

\*

### CHIEF EXECUTIVE OFFICER

**Raymond Fountain**  
St. Lawrence County  
Industrial Development Agency

\*

### CHIEF FINANCIAL OFFICER

**Kimberly Gilbert**  
St. Lawrence County  
Industrial Development Agency

CERTIFIED MAIL

October 13, 2009

Office of the New York State Comptroller  
New York State and Local Retirement Systems  
Attention: Paula Preston, ERSE V  
Member & Employer Services Bureau  
110 State Street  
Albany, New York 12244-0001

RE: Retirement System Participation  
St. Lawrence County Industrial Development Agency

Dear Ms. Preston:

Pursuant to your September 23, 2009 correspondence, enclosed please find the following:

- Resolution approving participation in the New York State and Local Employees' Retirement System
- Affidavit of Chief Fiscal Officer
- Resolution providing Sections 75-c and 75-e (Non-Contributory Retirement Plan and Non-Contributory Retirement Plan with Guaranteed Benefits)
- Affidavit of Chief Fiscal Officer
- New Participating Employer Payroll Frequency Information
- Employer Contact Information

Please feel free to contact this office if you have any questions or concerns.

Sincerely,

Raymond H. Fountain  
Chief Executive Officer

RHF/nas

CC: E-File



Office of the New York State Comptroller  
 Thomas P. DiNapoli  
 New York State and Local Retirement System  
 Employees' Retirement System  
 Police and Fire Retirement System  
 110 State Street, Albany, New York 12244-0001

**Resolution approving participation  
 in the New York State and Local  
 Employees' Retirement System**

Location Code: \_\_\_\_\_

At a meeting of the \* Industrial Development Agency of the County of St. Lawrence  
 held at Canton, New York, on October 13, 20 09,  
 Mr. Blevins offered the following resolution:

(person)

"BE IT RESOLVED: that the \* Industrial Development Agency  
 of the County of St. Lawrence does hereby elect to participate as an employer in the New  
 York State and Local Employees' Retirement System and approves inclusion of its officers and employees  
 in such system, in accordance with any and all of the laws governing such participation as set forth in the  
 Retirement and Social Security Law, as presently or hereafter amended, together with any administrative  
 rule, regulation or directive governing same."

"BE IT FURTHER RESOLVED: that the effective date of such shall be the 13th, day of  
 October, 20 09." \*\*

**\*\* The effective date of the benefit cannot be prior to the date this resolution is "filed" with the Comptroller. Documents mailed by the United States Postal Service registered or certified mail return receipt requested or express mail and ultimately received by the Retirement System will be considered received as of the postmark date.**

STATE OF NEW YORK, )  
 ) SS:  
 COUNTY OF St. Lawrence )

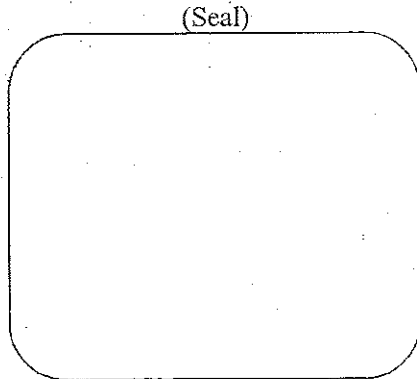
I, Natalie A. Sweatland, clerk of the \* Industrial Development Agency  
 of the County of St. Lawrence of the State of New York, do hereby certify that I have  
 compared the foregoing with the original resolution passed by such Industrial Development Agency,  
 at a legally convened meeting held on the 13th day of October, 20 09 on file  
 as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original. I  
 further certify that the full Membership consists of 7 members, and that  
6 of such members were present at such meeting and that 6 of such members voted in favor  
 of the above resolution.

IN WITNESS WHEREOF, I have hereunto  
 set my hand and the seal of the

St. Lawrence County Industrial Development Agency  
 (name of employer)

on this 13th day of October, 20 09

Natalie A. Sweatland  
 (signature of clerk) Natalie A. Sweatland



\* Legislative body.

The resolution must be adopted by the legislative body and be approved by any other body or officer  
 required by law to approve resolutions of such legislative body.



Office of the New York State Comptroller  
**Thomas P. DiNapoli**  
 New York State and Local Retirement Systems  
 Employees' Retirement System  
 Police and Fire Retirement System  
 110 State Street, Albany, New York 12244-0001

Location Code: \_\_\_\_\_

**Affidavit of Chief Fiscal Officer of St. Lawrence County Industrial Development Agency pursuant to Section 430 of the Retirement and Social Security Law.**

STATE OF NEW YORK                    )  
   ) SS:  
 COUNTY OF ST. LAWRENCE        )

I, Kimberly A. Gilbert being duly sworn, deposes and says:

1. That (s)he is the chief fiscal officer of St. Lawrence County Industrial Development Agency
2. That the regular fiscal year of said employer begins on January 1 and ends on December 31.
3. That the governing body of said participating employers had elected to make the following retirement benefits(s) available to its employees' participation in the NYS & Local Employees' Retirement System
4. That (s)he has been advised by the Retirement System that the initial actuarial payment to the System of all additional obligations created by such benefit(s) or improvement(s) is \$ 5708.00.
5. That said sum has been appropriated in the budget for said fiscal year, and is available for such payment.
6. That payment of such sum will be made to the Retirement System during said fiscal year.

Kimberly A. Gilbert  
 (Chief Fiscal Officer)

Sworn to before me this 13<sup>th</sup> day of October, 2009

Holly Jo Jones  
 Notary Public, State of New York  
 (Please affix stamp or seal)

**HOLLY JO JONES**  
 NOTARY PUBLIC IN STATE OF NEW YORK  
 NEW YORK STATE NO. # 01304926009  
 MY COMMISSION EXPIRES 5/16/10



Office of the New York State Comptroller  
**Thomas P. DiNapoli**  
 New York State and Local Retirement System  
 Employees' Retirement System  
 Police and Fire Retirement System  
 110 State Street, Albany, New York 12244-0001

**Resolution providing Sections 75-c and 75-e  
 (Non-Contributory Retirement Plan and Non-Contributory Retirement Plan with Guaranteed Benefits)**

Location Code: \_\_\_\_\_

At a meeting of the \*Industrial Development Agency of the County of St. Lawrence held at Canton, New York, on October 13, 20 09, Mr. Blevins offered the following resolution:

(person)

"BE IT RESOLVED: that the \*Industrial Development Agency of the County of St. Lawrence does hereby elect to provide the additional pension benefits of Sections 75-c and 75-e of the Retirement and Social Security Law, as presently or hereafter amended.

"BE IT FURTHER RESOLVED: that the effective date of such shall be the 13th day of October, 20 09." \*\*

**\*\* The effective date of the benefit cannot be prior to the date this resolution is "filed" with the Comptroller. Documents mailed by the United States Postal Service registered or certified mail return receipt requested or express mail and ultimately received by the Retirement System will be considered received as of the postmark date.**


STATE OF NEW YORK, )  
 ) SS:  
 COUNTY OF ST. LAWRENCE )

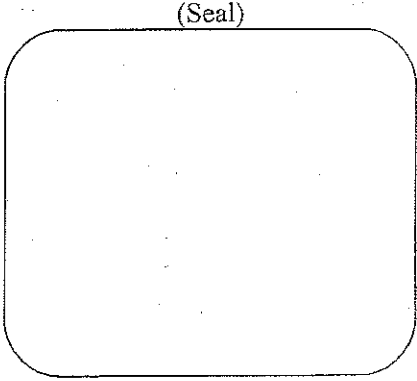
I, Natalie A. Sweatland, clerk of the \* Industrial Development Agency of the County of St. Lawrence of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such Industrial Development Agency at a legally convened meeting held on the 13th day of October, 20 09 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original. I further certify that the full Membership consists of 7 members, and that 6 of such members were present at such meeting and that 6 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the

St. Lawrence County Industrial Development Agency  
 (name of employer)

on this 13th day of October, 20 09

  
 (signature of clerk) Natalie A. Sweatland



\* Legislative body.

The resolution must be adopted by the legislative body and be approved by any other body or officer required by law to approve resolutions of such legislative body.



Office of the New York State Comptroller  
**Thomas P. DiNapoli**  
 New York State and Local Retirement Systems  
 Employees' Retirement System  
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 110 State Street, Albany, New York 12244-0001

Location Code: \_\_\_\_\_

Affidavit of Chief Fiscal Officer of St. Lawrence County Industrial Development Agency pursuant to Section 430 of the Retirement and Social Security Law.

STATE OF NEW YORK                    )  
   ) SS:  
 COUNTY OF ST. LAWRENCE )

I, Kimberly A. Gilbert being duly sworn, deposes and says:

1. That (s)he is the chief fiscal officer of St. Lawrence County Industrial Development Agency
2. That the regular fiscal year of said employer begins on January 1 and ends on December 31.
3. That the governing body of said participating employers had elected to make the following retirement benefits(s) available to its employees 75-c & 75-e
4. That (s)he has been advised by the Retirement System that the initial actuarial payment to the System of all additional obligations created by such benefit(s) or improvement(s) is \$ 0.00.
5. That said sum has been appropriated in the budget for said fiscal year, and is available for such payment.
6. That payment of such sum will be made to the Retirement System during said fiscal year.

Kimberly A. Gilbert  
 (Chief Fiscal Officer)

Sworn to before me this 13<sup>th</sup> day of October, 2009.

Holly Jo Jones  
 Notary Public, State of New York  
 (Please affix stamp or seal)

**HOLLY JO JONES**  
 NOTARY PUBLIC IN STATE OF NEW YORK  
 NEW YORK STATE NO. # 01J04926009  
 5/16/10



Office of the New York State Comptroller  
**Thomas P. DiNapoli**  
New York State and Local Retirement System  
Employees' Retirement System  
Police and Fire Retirement System  
110 State St, Albany, NY 12244-0001

Phone: 518-474-0167  
Fax: 518-474-8357  
E-mail: [mmacpherson@osc.state.ny.us](mailto:mmacpherson@osc.state.ny.us)  
Web: [www.osc.state.ny.us/retire](http://www.osc.state.ny.us/retire)

Location Code:

### NEW PARTICIPATING EMPLOYER PAYROLL FREQUENCY INFORMATION

Employer Name: St Lawrence Industrial Development Agency

Please select the payroll frequencies that your municipality uses:

- Weekly Last 2 payroll end dates: \_\_\_\_\_
- Biweekly Last 2 payroll end dates: 9/18/2009, 10/2/2009
- Semi-monthly Last 2 payroll end dates: \_\_\_\_\_
- Monthly Last 2 payroll end dates: \_\_\_\_\_
- Quarterly Last 2 payroll end dates: \_\_\_\_\_
- Semi-Annually Last 2 payroll end dates: \_\_\_\_\_
- Annually Last 2 payroll end dates: \_\_\_\_\_

*Humberly A. Helbert*  
Signature

10/13/2009  
Date

Chief Fiscal Officer  
Title

(315) 379-9806  
Telephone #



Office of the New York State Comptroller  
**Thomas P. DiNapoli**  
New York State and Local Retirement System  
Employees' Retirement System  
Police and Fire Retirement System  
110 State St, Albany, NY 12244-0001

Phone: 518-474-0167  
Fax: 518-474-8357  
E-mail: [mmacpherson@osc.state.ny.us](mailto:mmacpherson@osc.state.ny.us)  
Web: [www.osc.state.ny.us/retire](http://www.osc.state.ny.us/retire)

Location Code:

### EMPLOYER CONTACT INFORMATION

Employer Name: St Lawrence County IDA

#### CHIEF EXECUTIVE OFFICER

Name: Raymond H. Fountain Title: Chief Executive Officer

Address1: 80 State Highway 310, Suite 6

Address2: \_\_\_\_\_

City, State, Zip: Canton, New York 13617

Phone #: (315) 379 - 9806 ext 3333 Alt. Phone #: ( ) - ext \_\_\_\_\_

Fax #: (315) 386 - 2573 ext \_\_\_\_\_ Email: \_\_\_\_\_

Alternate Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: rfountain@slcida.com

#### CHIEF FISCAL OFFICER

Name: Kimberly A. Gilbert Title: Chief Fiscal Officer

Address1: 80 State Highway 310, Suite 6

Address2: \_\_\_\_\_

City, State, Zip: Canton, New York 13617

Phone #: (315) 379 - 9806 ext 3314 Alt. Phone #: ( ) - ext \_\_\_\_\_

Fax #: (315) 386 - 2573 ext \_\_\_\_\_ Email: \_\_\_\_\_

Alternate Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: kgilbert@slcida.com

**PERSONNEL OFFICER**

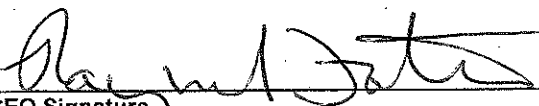
Name: Natalie A. Sweatland Title: Administrative Assistant  
Address1: 80 State Highway 310, Suite 6  
Address2: \_\_\_\_\_  
City, State, Zip: Canton, New York 13617  
Phone #: (315) 379 9806 ext 3330 Alt. Phone #: ( ) - ext \_\_\_\_\_  
Fax #: (315) 386-2573 ext \_\_\_\_\_ Email: \_\_\_\_\_  
Alternate Name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Email: nsweatland@slcida.com

**PAYROLL OFFICER**

Name: Kimberly A. Gilbert Title: Chief Fiscal Officer  
Address1: 80 State Highway 310, Suite 6  
Address2: \_\_\_\_\_  
City, State, Zip: Canton, New York 13617  
Phone #: (315) 379 - 9806 ext 3314 Alt. Phone #: ( ) - ext \_\_\_\_\_  
Fax #: (315) 386-2573 ext \_\_\_\_\_ Email: \_\_\_\_\_  
Alternate Name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Email: kgilbert@slcida.com

**BILL RECIPIENT**

Name: Kimberly A. Gilbert Title: Chief Fiscal Officer  
Address1: 80 State Highway 310, Suite 6  
Address2: \_\_\_\_\_  
City, State, Zip: Canton, New York 13617  
Phone #: (315) 379-9806 ext 3314 Alt. Phone #: ( ) - ext \_\_\_\_\_  
Fax #: (315) 386 2573 ext \_\_\_\_\_ Email: \_\_\_\_\_  
Alternate Name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Email: kgilbert@slcida.com

  
\_\_\_\_\_  
CEO Signature  
Chief Executive Officer  
Title

10/13/2009  
Date  
(315) 379-9806  
Telephone #