

ST. LAWRENCE COUNTY INDUSTRIAL DEVELOPMENT AGENCY  
 MINUTES OF MEETING  
 May 28, 2008

CALL TO ORDER: Chairman Brian Staples called to order a regular meeting of the St. Lawrence County Industrial Development Agency at 8:04 AM at the Best Western, Canton.

ROLL CALL:

Blevins	Present	Greenwood	Present
LaBaff	Present	McMahon	Present
Morrill	Absent	Staples	Present
Weekes	Present		

Others Present: Raymond Fountain, CEO; Kimberly Gilbert, CFO; Natalie Sweatland, Administrative Assistant; Leigh Rodriguez, Business Services Coordinator, Brian Norton, Economic Developer; Richard Williams, Facilities Manager; William R. Small, Esq., Agency Counsel; Steve Yurgartis, Village of Potsdam.

PUBLIC COMMENT: Capital Corridor's W. Howard Kelly unavailable due to health issues. LaBaff requests his Highway committee be invited to hear Mr. Kelly, when the presentation is scheduled. Steve Yurgartis introduces himself (new Trustee, Village of Potsdam).

MINUTES: LaBaff/Weekes. April 29, 2008 minutes accepted.

PUBLIC NOTICE: Public notifications sent May 15, 2008 to, at a minimum: St. Lawrence County's newspapers designated for the publication of local laws and other matters required by law to be published; additional local media sources, the St. Lawrence County Courthouse and placed on both the County's and SLCIDA's website.

FINANCIAL REPORT (March & April 2008): Ms. Gilbert notes little remarkable. Filed for audit.

STAFF REPORT:

- Civic Facilities Legislation update: Two projects currently in St. Lawrence County (EJ Noble and St Lawrence University) would be eligible to use the funding if it was available. LaBaff notes that other counties' IDAs have poor relationships with organized labor. St. Lawrence County has good relationship and SLCIDA takes steps to ensure jobs committed are real. NYSEDC asking that legislation be made permanent, that the \$20m cap is removed; and they recommend each IDA create a local labor policy.
- St. Lawrence Lumber: Mr. Norton reports that the office was set up last week to handle sales/commitments. Some logs are on site, primarily to test machinery and equipment. Company expects to be in full operation by mid June.
- Newton Falls Telecom Project: RFP released May 1 and responses are due May 30. First phase of project to ensure connectivity to Newton Falls hamlet and the mill. IDA will most likely have to approve the RFP, with DANC's assistance
- Filtran: Company has been discussing the closing of its Ogdensburg operation. The exact number of affected employees is unknown.
- **Proposed Ethics Law and Financial Disclosure: The IDA desires to formally oppose the County's proposed Ethics Law, specifically the revisions to the Financial Disclosure Statement, as presented; adding that the current Financial Disclosure form is adequate. Motion by LaBaff; second by Weekes/Greenwood. Passes unanimously.**
- Governance Manuals: Presented for all Board members. Includes both IDA and IDALDC information.

OLD BUSINESS: None

NEW BUSINESS:

**Resolution: Authorizing Final Grading, Rock/Debris Removal and Seeding in the Gouverneur Industrial Park:** Weekes/Blevins. Bids reviewed. Mr. Fountain explains general plan for the future of the park. Bid awarded to Seaway Construction. Resolution passes unanimously.

**Appointment of a Nominating Committee:** LaBaff/Weekes appointed to Nominating Committee.

**Announcement of Annual Meeting:** Natalie will arrange and will contact membership.

Recess at 8:34 AM.

Return from recess at 8:41 AM.

EXECUTIVE SESSION: LaBaff/Weekes motion for an Executive Session at 8:42 AM to discuss the proposed sale or lease of real property to two specific companies, where publicity would substantially affect the value thereof; and to discuss proposed, pending or current litigation with a specific company. Unanimous. Greenwood/LaBaff motion for return to regular session at 9:28. Unanimous.

ADJOURNMENT: LaBaff/Weekes motion for adjournment at 9:31 AM. Unanimous.

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(Mr.) Lynn Blevins, Secretary